



LOS Ceremonies Assistant

Job information

Job title: LOS Ceremonies Assistant
Hierarchy level: Assistant
Full/part-time (%): 100%
Start date: 01/04/2020*
End date: 30/06/2020*

(*) The dates may be modified.

Project misión

Ceremonies (CERE) aims to provide a compelling experience, great souvenirs and amazing images to all target groups in the UEFA EURO 2020 stadiums and for television viewers worldwide.

Key responsibilities

Communication and cooperation

- 🌀 Coordinate Help UEFA identify local talents for Fantertainment activities.
- 🌀 Liaise with local team and local production agency.
- 🌀 Support UEFA when required.
- 🌀 Regular reporting in accordance with UEFA EURO 2020 requirements.

CERE workforce responsibilities

- 🌀 Provide Prepare the documentation used for the Fantertainment volunteers training.
- 🌀 Participate in the volunteers training.
- 🌀 Monitor the activity of the volunteers and report any issues to the volunteer manager.

Event-time responsibilities

- 🌀 Provide correct accreditation devices to production agency staff, performers and Fantertainment teams.
- 🌀 Store, maintain and manage the Fantertainment equipment.
- 🌀 Deliver the different Fantertainment activities on MD in collaboration with local production agencies, MHB Project, Technical Services & Overlay and Match Director.



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Administration

- 🌀 Define the split of responsibilities and produce shift plans for all persons involved in the Fanentertainment Project.

Profile of successful candidate

Must-have requirements

- 🌀 Full professional proficiency in English (both oral and written) and in the local language of the venue.
- 🌀 Previous experience in event management (ideally football, sporting events or concerts).
- 🌀 Able to work in stressful situations.
- 🌀 Valid work permit.

Additional requirements

- 🌀 Passion for football is a plus.