



# LOS Signage Coordinator

## Job information

Job title: LOS Signage Venue Coordinator  
Hierarchy level: Coordinator  
Full/part-time (%): 100%  
Start date: 18/05/2020\*  
End date: 03/07/2020\*

(\*) The dates may be modified.

## Project misión

Signage (SIGN) includes production and installation of all branding elements which belong to stadium dressing (for all UEFA target groups, TV/media and hospitality) and the implementation of signage rights delivery for the different UEFA partners, especially pitch perimeter board advertising solutions and media backdrops.

The mission of the LOS Signage Venue Coordinator is to assist the UEFA Signage Venue Manager in the implementation of the UEFA EURO 2020 signage concept at his/her venue.

## Key responsibilities

### Communication and cooperation

- 🌀 Close collaboration and cooperation with the UEFA Venue Signage Manager and UEFA Signage EURO 2020 project leaders in Nyon.
- 🌀 Liaise with the relevant counterparts at UEFA, the LOS venue team and the stadium operator.
- 🌀 Liaise with all third parties and suppliers in order to ensure permanent, consistent and smooth implementation.

### Set-up and planification responsibilities

- 🌀 Assist the UEFA Venue Signage Manager in the management of the operational implementation of the Signage concept in the venue.
- 🌀 Supervise progress of the installation and liaise with suppliers, especially the local suppliers.
- 🌀 Monitor and check LED installation and check of running order prior to each match.

### Administration

- 🌀 Contribute to the reporting and debriefing in accordance with UEFA EURO 2020 requirements.



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### Profile of successful candidate

#### Must-have requirements

- 🌀 Experience in event/signage/marketing operations at major international events (ideally sports sector).
- 🌀 And/or Experience in working in a stadium/venue in an operational role.
- 🌀 Fluent in English (both oral and written) and in the local language of the venue.
- 🌀 High level solution-oriented, team player with attention to detail.
- 🌀 Excellent communication skills.
- 🌀 Used to work with suppliers and external stakeholders.
- 🌀 Valid work permit.